# **Attachment for PTO-948 (Rev. 03/01, or earlier)** 6/18/01

The below text replaces the pre-printed text under the heading, "Information on How to Effect Drawing Changes," on the back of the PTO-948 (Rev. 03/01, or earlier) form.

# INFORMATION ON HOW TO EFFECT DRAWING CHANGES

## 1. Correction of Informalities - 37 CFR 1.85

New corrected drawings must be filed with the changes incorporated therein. Identifying indicia, if provided, should include the title of the invention, inventor's name, and application number, or docket number (if any) if an application number has not been assigned to the application. If this information is provided, it must be placed on the front of each sheet and centered within the top margin. If corrected drawings are required in a Notice of Allowability (PTOL-37), the new drawings MUST be filed within the THREE MONTH shortened statutory period set for reply in the Notice of Allowability. Extensions of time may NOT be obtained under the provisions of 37 CFR 1.136(a) or (b) for filing the corrected drawings after the mailing of a Notice of Allowability. The drawings should be filed as a separate paper with a transmittal letter addressed to the Official Draftsperson.

# 2. Corrections other than Informalities Noted by Draftsperson on form PTO-948.

All changes to the drawings, other than informalities noted by the Draftsperson, MUST be made in the same manner as above except that, normally, a highlighted (preferably red ink) sketch of the changes to be incorporated into the new drawings MUST be approved by the examiner before the application will be allowed. No changes will be permitted to be made, other than correction of informalities, unless the examiner has approved the proposed changes.

# **Timing of Corrections**

Applicant is required to submit the drawing corrections within the time period set in the attached Office communication. See 37 CFR 1.85(a).

Failure to take corrective action within the set period will result in **ABANDONMENT** of the application.

# NOTICE OF DRAFTSPERSON'S PATENT DRAWING REVIEW

DRAWINGS. 37 CFR 1.84(a): Acceptable categories of drawings: Black ink. Color.  Color drawings are not acceptable until petiton is granted. Fig(s) Pencil and non black ink not permitted. Fig(s) PHOTOGRAPHS. 37 CFR 1.84(b)  I full-tone set is required. Fig(s) Photographs may not be mounted. 37 CFR 1.84(e) Poor quality (half-tone). Fig(s) TYPE OF PAPER. 37 CFR 1.84(e) Paper not flexible, strong, white, and durable. Fig(s) Erasures, alterations, overwritings, interlineations, folds, copy machine marks not accepted. Fig(s)	8. ARRANGEMENT OF VIEWS. 37 CFR 1.84(i)  Words do not appear on a horizontal, left-to-right fashion when page is either upright or turned so that the top becomes the right side, except for graphs. Fig(s)  9. SCALE. 37 CFR 1.84(k)  Scale not large enough to show mechanism without crowding when drawing is reduced in size to two-thirds in reproduction.  Fig(s)  10. CHARACTER OF LINES, NUMBERS, & LETTERS.
Fig(s) Pencil and non black ink not permitted. Fig(s) PHOTOGRAPHS. 37 CFR 1.84(b)  1 full-tone set is required. Fig(s) Photographs may not be mounted. 37 CFR 1.84(e) Poor quality (half-tone). Fig(s) TYPE OF PAPER. 37 CFR 1.84(e) Paper not flexible, strong, white, and durable. Fig(s) Erasures, alterations, overwritings, interlineations, folds, copy machine marks not accepted. Fig(s)	becomes the right side, except for graphs. Fig(s)  9. SCALE. 37 CFR 1.84(k)  Scale not large enough to show mechanism without crowding when drawing is reduced in size to two-thirds in reproduction.  Fig(s)
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Fig(s) Erasures, alterations, overwritings, interlineations, folds, copy machine marks not accepted. Fig(s)	37 CFR 1.84(I)
folds, copy machine marks not accepted. Fig(s)	Lines, numbers & letters not uniformly thick and well
folds, copy machine marks not accepted. Fig(s)	defined, clean, durable, and black (poor line quality).
	Fig(s)
Mylar, velum paper is not acceptable (too thin).	11. SHADING. 37 CFR 1.84(m) Solid black areas pale. Fig(s)
Fig(s)	Solid black shading not permitted. Fig(s)
21.0 cm by 29.7 cm (DIN size A4)	Shade lines, pale, rough and blurred. Fig(s)
21.6 cm by 27.9 cm (8 1/2 x 11 inches)	12. NUMBERS, LETTERS, & REFERENCE CHARACTERS.
All drawing sheets not the same size.	37 CFR 1.84(p)
Sheet(s) Drawings sheets not an acceptable size. Fig(s)	Numbers and reference characters not plain and legible.
MARGINS. 37 CFR 1.84(g): Acceptable margins:	Figure legends are poor. Fig(s)
MARCHAS. 57 CIRC 1.0 (G). Acceptance margines	Numbers and reference characters not oriented in the
Top 2.5 cm Left 2.5cm Right 1.5 cm Bottom 1.0 cm	same direction as the view. 37 CFR 1.84(p)(1)
SIZE: A4 Size	Fig(s)
Top 2.5 cm Left 2.5 cm Right 1.5 cm Bottom 1.0 cm	English alphabet not used. 37 CFR 1.84(p)(2)
SIZE: 8 1/2 x 11 Margins not acceptable. Fig(s)	Figs
Top (T) Left (L)	.32 cm (1/8 inch) in height. 37 CFR 1.84(p)(3)
Right (R) Bottom (B)	Fig(s)
VIEWS. 37 CFR 1.84(h)	13. LEAD LINES. 37 CFR 1.84(q)
REMINDER: Specification may require revision to	Lead lines cross each other. Fig(s)
correspond to drawing changes.	<ul><li>Lead lines missing. Fig(s)</li><li>14. NUMBERING OF SHEETS OF DRAWINGS. 37 CFR 1.84(t)</li></ul>
Partial views. 37 CFR 1.84(h)(2) Brackets needed to show figure as one entity.	Sheets not numbered consecutively, and in Arabic numera
·Fig(s)	beginning with number 1. Sheet(s)
Views not labeled separately or properly.	15. NUMBERING OF VIEWS. 37 CFR 1.84(u)
Fig(s)	Views not numbered consecutively, and in Arabic numera
Enlarged view not labeled separetely or properly.	beginning with number 1. Fig(s)
Fig(s)	16. CORRECTIONS. 37 CFR 1.84(w)  Corrections not made from prior PTO-948
SECTIONAL VIEWS. 37 CFR 1.84 (h)(3)	dated
Hatching not indicated for sectional portions of an object.	17. DESIGN DRAWINGS. 37 CFR 1.152
Fig(s)	Surface shading shown not appropriate. Fig(s)
Sectional designation should be noted with Arabic or	Solid black shading not used for color contrast.
Roman numbers. Fig(s)	_Fig(s)
O. O. C.	
OMMENTS	
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ATTACHMENT TO PAPER NO.

DATE 1-2-03 TELEPHONE NO. 703305 8430

# REMINDER

Drawing changes may also require changes in the specification, e.g., if Fig. 1 is changed to Fig 1A, Fig. 1B, Fig.1C, etc., the specification, at the Brief Description of the Drawing, must likewise be changed. Please make such changes by 37 CFR 1.312 amendment at the time of submitting drawings.

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